**Dalhousie Non-Profit Housing Co-operative**

**Board of Directors Meeting, November 30, 2015**

**100 Empress ave, 10th floor**

**Present:** Roy Pommainville, Chad Atton, Ashley Atton, Guillermo Camacho, Tim Lalonde, Shannon Balla

**Regrets:** Dominique Lamarche

**Others:** Penelope Winter, Fazeela Jiwa

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The meeting was called to order at 6:05pm. Fazeela Jiwa chaired the meeting. Penelope Winter took the minutes. Quorum was established with five directors present.

1. **Adoption of the agenda**

**Moved by/Seconded by Guillermo Camacho/Roy Pommainville Adopted**

**BE IT RESOLVED THAT** the agenda be approved as circulated.

**2. Quotes for turnover at 149 Primrose**

Office staff presented three quotes for the unit turnover work at 149 Primrose. The third bidder, Marek Wisniewski, did not add the kitchen cabinetry repair to his bid because he could not see it properly during the showing and wanted to quote more accurately later on, when he could see it. The board discussed that if his quote for the kitchen cabinetry was $3000 or less, he would still be the lowest bidder. They were also interested in trying out a new contractor. Chad offered that he would also be working in the unit with the maintenance committee over the holidays and could supervise Marek and answer any questions he may have.

**Moved by/Seconded by Shannon Balla/Guillermo Camacho Adopted**

**BE IT RESOLVED THAT** Marek Wisniewski be hired for the unit turnover work at 149 Primrose, according to his bids submitted, and that he be further approved to do the kitchen work providing his quote is $3000 or less, and

**Moved by/Seconded by Shannon Balla/Guillermo Camacho Adopted**

**BE IT RESOLVED THAT** Chad Atton will oversee Marek’s work and be able to approve kitchen work for $3000 or less over the holidays while the office is closed.

**3. Action Plan for AGM**

Shannon Balla had lost her voice and stated that she was not able to facilitate the internal subsidy discussion. Chad Atton volunteered to do so instead. Considering the packed agenda for this meeting, the board discussed what they would say to diffuse the situation if any member decided to interrupt the meeting with items that were not agreed to be on the agenda at the beginning of the meeting.

**4. Next meeting**

The date of the next meeting was not fixed, however it is tentatively set for January 18th 2016 with the new board members elected at the AGM.

**CERTIFIED** to be the minutes of a meeting of the Board of Directors of Dalhousie Non-Profit Housing Co-operative Inc. held on November 30, 2015.

**Signed**

Shannon Balla, director Date

Chad Atton, Corporate Secretary Date