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September 15 2015

Spending Policy for Maintenance Representatives

In addition to the Spending By-law amendment passed by the membership on June 15th 2015, the Board passes the following policy for spending by maintenance representatives.

5.2 (a) of the Spending By-law reads:

Expenses under \$2,500

The board/office is not required to get written quotes for expenses under \$2,500, but must be accountable for spending decisions.

This policy augments the above article:

Maintenance representatives are not required to get written quotes for expenses under \$1,200 or 20% of their cluster's budget for the fiscal year in which the spending occurs, whichever is lower, after confirming the current budget status with the office.

Passed by the Board of Directors on September 15th, 2015

Signed: *Nancy P. revest Seghe.*
President

Date: 2015/10/05

Signed: *[Signature]*
Director

Date: 2015/10/04